

**FORM FOR REGISTRATION OF FIRMS
FOR THE PERIOD OF ONE YEAR W.E.F. 01/04/15 TO 31/3/16**

Sub:- registration of firms/agencies for supply/service _____

_____ in Kendriya Vidyalaya Sangathan, Regional Office Chandigarh .

1. Name & address of firms :- _____
2. Telephone number
a) Landlines - _____
b) Mobile - _____
3. Name of the owner of the firm with address :- _____
4. VAT, TIN, TAN number of the firm
VAT NO _____
TIN NO _____
TAN NO _____
5. PAN number of owner :- _____
6. Copies of return of VAT/TIN/TAN :- _____
of last 3 years should be attached with format
7. Details of experience & place of work during the last 03 years

Institution where rendered service / supplied articles	Period	Name of supplies / service	If contract cancelled before expiry, mention region

8. Name & address for bank guarantee _____

Date :- _____

Signature of owner of the firm & seal

NOTE: Without TIN/PAN and VAT number, no firm will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.

Undertaking

I Mr./Ms. _____ Proprietor of M/S _____ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

Place: _____
Date: _____

Signature _____
Name of Proprietor _____
Seal of the Firm _____